



ADMINISTRATIVE CALENDAR  
ODD SEMESTER 2017-UG & PG

# THE OXFORD COLLEGE OF SCIENCE

PRINCIPAL

DEAN ADMINISTRATION

# June

2017

| Sun | Mon | Tue | Wed                                  | Thu                               | Fri                               | Sat |
|-----|-----|-----|--------------------------------------|-----------------------------------|-----------------------------------|-----|
|     |     |     |                                      | 1                                 | 2                                 | 3   |
|     |     |     |                                      |                                   |                                   |     |
| 4   | 5   | 6   | 7                                    | 8                                 | 9                                 | 10  |
|     |     |     |                                      |                                   |                                   |     |
| 11  | 12  | 13  | 14                                   | 15                                | 16                                | 17  |
|     |     |     |                                      |                                   |                                   |     |
| 18  | 19  | 20  | 21                                   | 22                                | 23                                | 24  |
|     |     |     |                                      |                                   |                                   |     |
| 25  | 26  | 27  | 28                                   | 29                                | 30                                |     |
|     |     |     |                                      | Strategy Meet 1 <sup>st</sup> Day | Strategy Meet 2 <sup>nd</sup> Day |     |
|     |     |     |                                      |                                   |                                   |     |
|     |     |     | Note: *Administration- Strategy Meet |                                   |                                   |     |

# July

2017

| Sun | Mon                                    | Tue | Wed                                                                                                                                                        | Thu                              | Fri                         | Sat                       |
|-----|----------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------|---------------------------|
|     |                                        |     |                                                                                                                                                            |                                  |                             | 1                         |
|     |                                        |     |                                                                                                                                                            |                                  |                             | Strategy Meet Last Day    |
| 2   | 3                                      | 4   | 5                                                                                                                                                          | 6                                | 7                           | 8                         |
|     |                                        |     |                                                                                                                                                            |                                  |                             |                           |
| 9   | 10                                     | 11  | 12                                                                                                                                                         | 13                               | 14                          | 15                        |
|     |                                        |     | HR & Placement: Interview - UG                                                                                                                             |                                  |                             | Pre-Placement Activity-UG |
| 16  | 17                                     | 18  | 19                                                                                                                                                         | 20                               | 21                          | 22                        |
|     | Stock Verification 1 <sup>st</sup> Day |     |                                                                                                                                                            | HR & Placement-Induction Program | Stock Verification Last Day |                           |
| 23  | 24                                     | 25  | 26                                                                                                                                                         | 27                               | 28                          | 29                        |
|     |                                        |     |                                                                                                                                                            |                                  | UG- Inauguration            |                           |
| 30  | 31                                     |     |                                                                                                                                                            |                                  |                             |                           |
|     |                                        |     | <p>Note:<br/>                     *HR - Interview UG, Pre-Placement Activity, Induction Program<br/>                     *Academics - UG- Inauguration</p> |                                  |                             |                           |

# August

2017

| Sun | Mon                                               | Tue                                | Wed                                | Thu                                                        | Fri                                                            | Sat |
|-----|---------------------------------------------------|------------------------------------|------------------------------------|------------------------------------------------------------|----------------------------------------------------------------|-----|
|     |                                                   | 1                                  | 2                                  | 3                                                          | 4                                                              | 5   |
|     |                                                   |                                    |                                    | Admission<br>Last Day – UG<br>& PG<br>Psychometric<br>Test |                                                                |     |
| 6   | 7                                                 | 8                                  | 9                                  | 10                                                         | 11                                                             | 12  |
|     |                                                   |                                    | Student<br>Council<br>Constitution | Language List                                              | HR &<br>Placement:<br>Interview -<br>PG                        |     |
| 13  | 14                                                | 15                                 | 16                                 | 17                                                         | 18                                                             | 19  |
|     | NAAC<br>Awareness<br>Anti Ragging<br>Awareness UG | Independence<br>Day<br>Celebration | Induction for<br>Faculty           |                                                            | Launch of<br>The Oxford<br>Journal of<br>Science &<br>Research |     |
| 20  | 21                                                | 22                                 | 23                                 | 24                                                         | 25                                                             | 26  |
|     | NAAC<br>Awareness                                 |                                    |                                    | NAAC<br>Awareness                                          | Holiday                                                        |     |
| 27  | 28                                                | 29                                 | 30                                 | 31                                                         |                                                                |     |
|     | NAAC Peer<br>Team Visit                           | NAAC Peer<br>Team Visit            |                                    |                                                            |                                                                |     |
|     |                                                   |                                    |                                    |                                                            |                                                                |     |

Note:

\*Administration - Psychometric Test, Anti ragging Awareness  
 \*Student Welfare - Student council constitution.  
 \*R&D - GL on Journal Impact Factor, Launch of Journal.  
 \*Academic – PG Inauguration 3<sup>rd</sup> week of August – 2017.

\*HR & Placement - Induction for Faculty, PG Interview.  
 \*NAAC Coordinator - NAAC Awareness, NAAC Peer Team Visit  
 \*Physical Education Director - Independence Day Celebration

# September

2017

| Sun                                                                                                                                                                                                                             | Mon                             | Tue                                                    | Wed                                                                                                                                                                                                       | Thu                       | Fri                                  | Sat               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------------------|-------------------|
|                                                                                                                                                                                                                                 |                                 |                                                        |                                                                                                                                                                                                           |                           | 1                                    | 2                 |
| 3                                                                                                                                                                                                                               | 4                               | 5                                                      | 6                                                                                                                                                                                                         | 7                         | 8                                    | 9                 |
|                                                                                                                                                                                                                                 | Awareness on Suicide Prevention |                                                        |                                                                                                                                                                                                           |                           |                                      |                   |
| 10                                                                                                                                                                                                                              | 11                              | 12                                                     | 13                                                                                                                                                                                                        | 14                        | 15                                   | 16                |
|                                                                                                                                                                                                                                 |                                 | Awareness on Scholarship Programs Investiture Ceremony | Anti Ragging Awareness - PG                                                                                                                                                                               | Pre-Placement Activity-PG | Launch of Science & Research Journal | IQAC Meeting      |
| 17                                                                                                                                                                                                                              | 18                              | 19                                                     | 20                                                                                                                                                                                                        | 21                        | 22                                   | 23                |
|                                                                                                                                                                                                                                 |                                 |                                                        | GL on Journal Impact Factor                                                                                                                                                                               |                           |                                      | Traffic Awareness |
| 24                                                                                                                                                                                                                              | 25                              | 26                                                     | 27                                                                                                                                                                                                        | 28                        | 29                                   | 30                |
|                                                                                                                                                                                                                                 |                                 |                                                        |                                                                                                                                                                                                           |                           |                                      |                   |
|                                                                                                                                                                                                                                 |                                 |                                                        |                                                                                                                                                                                                           |                           |                                      |                   |
| <p>Note: * <b>Welfare</b> - Awareness on Suicide Prevention, Scholarship Program, Investiture Ceremony.<br/>           *<b>R&amp;D</b> - Launch of Science &amp; Research journal,<br/> <b>GL on Journal Impact Factor.</b></p> |                                 |                                                        | <p>*<b>Administration</b> - Traffic Awareness, Anti ragging Awareness PG.<br/>           * <b>IQAC Coordinator</b> - IQAC Meeting.<br/>           *<b>HR &amp; Placement</b> – Pre-Placement Activity</p> |                           |                                      |                   |

# October

2017

| Sun | Mon                                      | Tue                                       | Wed                             | Thu                    | Fri              | Sat |
|-----|------------------------------------------|-------------------------------------------|---------------------------------|------------------------|------------------|-----|
| 1   | 2                                        | 3                                         | 4                               | 5                      | 6                | 7   |
|     |                                          |                                           |                                 |                        |                  |     |
| 8   | 9                                        | 10                                        | 11                              | 12                     | 13               | 14  |
|     | Exam Orientation program for UG Students | Exam Orientation program for Invigilators | Online Affidavit Anti - Ragging | Human Rights Awareness |                  |     |
| 15  | 16                                       | 17                                        | 18                              | 19                     | 20               | 21  |
|     |                                          |                                           |                                 |                        |                  |     |
| 22  | 23                                       | 24                                        | 25                              | 26                     | 27               | 28  |
|     |                                          | EDC Activity                              |                                 | Student Feedback       | Student Feedback |     |
| 29  | 30                                       | 31                                        |                                 |                        |                  |     |
|     |                                          |                                           |                                 |                        |                  |     |
|     |                                          |                                           |                                 |                        |                  |     |

Note:

\*Administration - Online Affidavit Anti -Ragging, Human Rights Awareness.

\*Examination - Orientation program for UG Students and Invigilators.

\* Feedback Committee - Student Feedback.

# November

2017

| Sun | Mon | Tue | Wed                                     | Thu | Fri                  | Sat                                 |
|-----|-----|-----|-----------------------------------------|-----|----------------------|-------------------------------------|
|     |     |     | 1                                       | 2   | 3                    | 4                                   |
|     |     |     | Karnataka<br>Rajyotsava                 |     | Governing<br>Council | Exam<br>Orientation<br>Program - PG |
| 5   | 6   | 7   | 8                                       | 9   | 10                   | 11                                  |
|     |     |     |                                         |     |                      |                                     |
| 12  | 13  | 14  | 15                                      | 16  | 17                   | 18                                  |
|     |     |     |                                         |     |                      |                                     |
| 19  | 20  | 21  | 22                                      | 23  | 24                   | 25                                  |
|     |     |     |                                         |     |                      |                                     |
| 26  | 27  | 28  | 29                                      | 30  |                      |                                     |
|     |     |     |                                         |     |                      |                                     |
|     |     |     |                                         |     |                      |                                     |
|     |     |     | Note : *Exam - Orientation Program - PG |     |                      |                                     |

# December

2017

| Sun                                                                                                                                 | Mon | Tue                      | Wed                       | Thu                        | Fri                                                          | Sat |
|-------------------------------------------------------------------------------------------------------------------------------------|-----|--------------------------|---------------------------|----------------------------|--------------------------------------------------------------|-----|
|                                                                                                                                     |     |                          |                           |                            | 1                                                            | 2   |
| 3                                                                                                                                   | 4   | 5                        | 6                         | 7                          | 8                                                            | 9   |
|                                                                                                                                     |     |                          | MHRD<br>Data<br>Uploading |                            |                                                              |     |
| 10                                                                                                                                  | 11  | 12                       | 13                        | 14                         | 15                                                           | 16  |
|                                                                                                                                     |     |                          |                           |                            |                                                              |     |
| 17                                                                                                                                  | 18  | 19                       | 20                        | 21                         | 22                                                           | 23  |
|                                                                                                                                     |     |                          |                           | AISHE<br>Data<br>Uploading | Release of<br>1 <sup>st</sup> Issue of<br>Science<br>Journal |     |
| 24                                                                                                                                  | 25  | 26                       | 27                        | 28                         | 29                                                           | 30  |
|                                                                                                                                     |     | Document<br>Verification | Document<br>Verification  |                            | LIC Visit                                                    |     |
| 31                                                                                                                                  |     |                          |                           |                            |                                                              |     |
| Note: * R & D - Release of 1 <sup>st</sup> issue of Science Journal.<br>*IQAC – Document verification, AISHE & MHRD Data Uploading. |     |                          |                           |                            |                                                              |     |